

## **Terms of Reference Standards Committee**

<b><u>Members</u></b>	At least 4 governors plus Head teacher
<b><u>Chair</u></b>	To be appointed by the committee
<b><u>Vice Chair</u></b>	To be appointed by the committee
<b><u>Clerk</u></b>	To be appointed by the committee

### **Meetings**

1. The Committee shall meet as necessary but not less than once per term.
2. Relevant papers to be circulated within two weeks following a meeting for actions to be followed up

### **The committee will:**

- Draft, review and implement the schools admission policy
- Apply the admissions criteria
- Liaise with the Local Authority and Archdiocese throughout the admissions and appeals process ensuring that a member of the committee attends any appeal
- Advise the governing board on the school's curriculum statement and their statutory obligations regarding the National Curriculum
- With the assistance of the staff monitor how the curriculum is taught, evaluated, resourced and delivered
- Review the policy & provision for collective worship and for Religious Education and make recommendations
- Review the policy and provision for S.R.E. and make recommendations
- Monitor SEND, (Special Educational Needs & Disabilities) performance, targets, achievement data, provision and all vulnerable groups
- Contribute towards the school improvement plan and SEF (Self Evaluation Form)
- To maintain a Register of Policies recording the current status of all policy documents commissioned and ratified by the governing board and approve/update policy documents appropriate to this Committee.
- Research relevant documentation as may exist in the school's files or be issued by the DFE, the LA, the Archdiocesan Schools Commission, the Catholic Education Service and other relevant bodies, and to disseminate any model policies and other training course material to relevant committees

*St Andrew the Apostle Catholic Primary School*

- Discuss aspects of discipline and pastoral care
- Review the behaviour/anti bullying policy and make recommendations
- Advise the governing board on matters of discipline and pastoral care
- Consider and decide upon all matters relating to exclusion as per LA guidance
- Consider and report back upon such matters as may be delegated or devolved to the committee by the governing board
- Present minutes of meetings to the governing board